



**SANDWICH BOARD SIGN PERMIT APPLICATION BOROUGH OF ZELIENOPE
ONLY ONE SIGN BOARD PER BUSINESS!!!**

SITE ADDRESS:		
APPLICANT'S NAME:		
STREET ADDRESS:	CITY:	STATE/ZIP:
TELEPHONE NUMBER:	EMAIL ADDRESS:	
PROPERTY OWNER NAME:		
STREET ADDRESS:	CITY:	STATE/ZIP:
TELEPHONE NUMBER:	EMAIL ADDRESS:	

SPECIFICATIONS OF SANDWICH BOARD SIGN:

- * MAXIMUM SIZE: SIX (6) SQUARE FEET PER SIDE;
- * MAXIMUM HEIGHT OF 42 INCHES AS MEASURED FROM THE GROUND;
- * APPROVED MATERIALS INCLUDE: STEEL, IRON, METAL AND FINISHED WOOD. SYNTHETIC MATERIALS SUCH AS CHALKBOARD AND WHITEBOARD ARE ACCEPTABLE ACCENT MATERIALS BUT ARE LIMITED TO 50% OF THE SIGN AREA ON EACH SIDE.
- * ALL LETTERING SHOULD BE NEATLY PAINTED OR APPLIED. A GRAFFITI-LOOK IS NOT ACCEPTABLE.

PROHIBITIONS:

- ✓ NO ILLUMINATION, NO MOVING PARTS, AND NO BALLOONS, STREAMERS, PENNANTS OR SIMILAR ADORNMENTS ATTACHED TO THEM.
- ✓ SANDWICH BOARD SIGNS SHALL NOT BE PLACED SO AS TO CAUSE THE WIDTH OF THE SIDEWALK TO BE REDUCED BELOW FOUR FEET IN WIDTH, NOR SHALL THEY BE ERECTED OR MAINTAINED IN A MANNER THAT PREVENTS FREE INGRESS OR EGRESS FROM ANY DOOR, INCLUDING VEHICLE DOORS, WINDOW OR FIRE ESCAPE. NO SIGN MAY OBSTRUCT PARKING METERS, UTILITY POLES OR ANY STRUCTURE/DEVICE NECESSARY FOR BOROUGH OPERATION. NO SIGN MAY OBSTRUCT VEHICULAR OR PEDESTRIAN TRAFFIC.
- ✓ SANDWICH BOARD SIGNS SHALL NOT BE ATTACHED TO STRUCTURES, POLES, OBJECTS, ETC., WITH CHAINS, CORDS, ROPE, WIRE, ETC.
- ✓ SANDWICH BOARD SIGNS SHALL BE REMOVED FROM THE STREET RIGHT-OF-WAY DURING INCLEMENT WEATHER. INCLEMENT WEATHER INCLUDES, BUT IS NOT LIMITED TO, WIND, RAIN, SNOW, ETC. ONCE REMOVED FOR INCLEMENT WEATHER, SAID SIGN SHALL NOT BE REPLACED UNTIL THE INCLEMENT WEATHER HAS CEASED.
- ✓ SANDWICH BOARD SIGNS SHALL NOT BE PLACED WHEN THERE IS SNOW ACCUMULATION ON THE SIDEWALK.
- ✓ SANDWICH BOARD SIGNS ARE ONLY TO BE PLACED DURING THE PERMITTED BUSINESS'S REGULAR HOURS OF OPERATION, BUT IN NO EVENT SHALL SIGNS REMAIN ON THE STREET RIGHT-OF-WAY AFTER DUSK.

ANY SANDWICH BOARD SIGNS PLACED IN VIOLATION OF THESE REGULATIONS, MORE SPECIFICALLY, ZELIENOPE BOROUGH ORDINANCE 787-08, SHALL RESULT IN IMMEDIATE REMOVAL OF SAID SIGN, AND ADDITIONALLY, THE REVOCATION OF THE BUSINESS'S TEMPORARY SIGN PERMIT PRIVILEGES, UNTIL THE ANNUAL RENEWAL DATE.

A SKETCH OF THE SANDWICH BOARD SIGN INCLUDING DIMENSIONS, MATERIALS AND LOCATION OF THE SANDWICH BOARD SIGN MUST BE ATTACHED TO THIS PERMIT APPLICATION.

I hereby apply for a sandwich board sign permit and certify the information herein is complete and accurate; that the sign will be in compliance with the Ordinances and Codes of Zelienople Borough; and further I understand that this is not a Permit but only an Application for a Sign Permit and that work shall not start until the Sign Permit has been issued.

Applicant

Date

OFFICE USE:
